



**Kimberley Nature Park Society  
Monthly Board Meeting  
Sept. 9, 2024  
McKim Room 137**

**Note: all board business will now take place in the Google Workspace.**

**Present:** John Henly, Gary Hicks, Laura McKenzie, Laura Duncan, Jen McConnachie, Jean Terlesky, Heather van der Hoop, Ryan McKenzie

**Regrets:** Dave Hale, Ingrid Musser Okholm, Emma Lukas, Andree Powers, Graeme Donaldson, Darryl Oakley

**Minutes**

Meeting called to order by John at 7:04pm

- 1) Adopt minutes of June and August (special) 2024 meetings
  - a) Motion to accept: Gary, seconded by Laura D.
  - b) Motion carried
- 2) Accept the Agenda as presented
  - a) Motion to accept: Jean, seconded by Jen
  - b) Motion carried
- 3) Kimberley Trails Society Update – Ryan
  - a) Trail crew is ongoing and will go until October (weather pending)
  - b) Work on Sidecut to add ups/downs to slow downhill traffic, with the goal of reopening the trail to two-way traffic. Work and some signage funded by a grant from Outdoor Recreation Council of BC.
  - c) Propulso trail data: still on hold because KTS didn't get funding from the ReDi grant, so seeking out funding to support acquiring that data.
    - i) **Action item:** Trails and NH committees should coordinate which areas/trail sections they'd like to request data for.
  - d) Ryan assessed KNP and HBV boardwalks after recent windstorm:
    - i) Summer Trail boardwalk is a bit beat up and needs repair (45 feet, but Ryan recommends adding ~20 feet to Coral Route side to address a chronic wet spot)
    - ii) Old Summer Trail boardwalk that has sunk into the mud. Needs to be cleaned up and potentially replaced as well (~12 feet)
    - iii) Bullfrog Hill boardwalk is also nearing the end of its life (1-3 years); plan to address next summer
    - iv) Edge trail short bridge: showing some signs of wear, 1-3 years til needs replacement

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- v) Jimmy Russell bridge (top end, near SW passage/Army Road): 1-3 years til needs replacement, stringers might be reusable, deck may need replacement sooner.
- vi) ~\$40 per linear feet for cedar; Ryan will put together an estimate
- e) Ryan will send inventory to board so we can plan and strategize to raise funds.
- 4) City Liaison – Sue Cairns (unable to attend)
- 5) Financial Report – Emma (unable to attend)
  - a) Will be explained and discussed at next meeting
- 6) Correspondence/Communications
  - a) John reported that we received \$500 from Sinister Sports for Black Spur
- 7) Unfinished business
  - a) Update on revising the bylaws – Gary/Jean
    - i) Address at next meeting
  - b) Update on revision of management plan 2024-2030 – Jen
    - i) Dependent on finalizing of strategic plan, now finalized, so will be discussed at next meeting.
    - ii) Attempting to connect with Chelsea (LandsBC) for guidance on template/adjustments, with the goal of streamlining
    - iii) Potential for a 2025 planning session in December? November?
  - c) Update on hiring the Operations Manager – John (for Graeme)
    - i) 6 applicants; a selection will be interviewed over the next week or so
    - ii) John spoke with Pam Walsh, who encouraged KNPS to apply for a standing grant to support the position (no specific timeline, can apply anytime). Council meeting tonight includes reviewing community/standing grant process/spending (reducing percentage disbursed to community grants).
      - (1) Motion to apply for a standing grant: John, seconded by Gary
      - (2) Motion carried
  - d) T-shirts – Ingrid (unable to attend)
    - i) Laura D. brought T-shirts for Ingrid and showed us two trial runs (a grey with KNPS logo and a cream with large bird/trees logo and full society name). Ingrid asked for feedback
    - ii) White ink (for dark shirts) is more expensive (\$5)
    - iii) Need to think about where we'd sell them (ask Platzl stores that used to carry them? Direct sales at markets etc.?)
- 8) New Business



- a) Strategic Plan implementation – John
  - i) Plan is finalized and in the Google Workspace
  - ii) Under each goal, plan has a table of activities.
  - iii) **Action item:** John asks directors to review the activities and rank them in order of priority, for discussion at next meeting.
  - iv) John asked someone to consider presenting it to the City Council, perhaps as part of applying for standing grant; Jen suggested that the President should be the one to introduce it, so John will ask about video/video call presentation.
  - v) Circulation: Post to the website, send an email to members
  - vi) Potential to publish a blog post summarizing survey results, thanking members/community for their feedback, explaining that we used it to create the strategic plan (linked)
    - (1) Could also be sent to the Bulletin, published to our Facebook page, sent as an email
    - (2) **Action items:** John will send slide deck to Jen; Jen will draft blog post; John will add version without appendix to the Workspace; Heather will add Strategic Plan to the website when the blog post is ready to publish, which will then be shared to FB and the email list
- b) AGM sub-committee – John
  - i) Pencilled in for Jan. 23, 2025, at Elks Club
  - ii) Jean will lead subcommittee
  - iii) Related: Darryl has resigned from the board
  - iv) Conversation about number of board members (stay at 13? No decisions)
  - v) Janice Strong and Jamie Levine confirmed as presenters (focus on plants)
- c) Document storage – Emma (unable to attend)
  - i) Google Workspace for digital versions of everything
  - ii) Emma can store any necessary hard copies
- d) MOU with KTS – Andree/Laura D.
  - i) Andree is working on it
  - ii) KTS can share similar agreements with KNC, Friends of Lois Creek
- 9) Committee issues & activities of note
  - a) Questions or issues arising from Committee Reports
    - i) Confirmed that Chasing the Colours is on Monday, Oct. 7
  - b) NH show & tell



- i) Purchased 4 vests for group leaders and sweeps to wear for visibility and identification
  - ii) Voice amplifier to make it easier to speak with a large group on outings. Dave Hale used it first on Wildfire and Forests hike
- 10) Interesting sightings: Young grizzly reported yesterday in Dipper Lake
- 11) Motion to Adjourn: Gary, seconded by Jean, motion carried
- Meeting adjourned at 8:50pm

**Next Meeting: October 3, 2024. Location: McKim Room 137**

Fall Meeting Schedule (at McKim)

October 3: chaired by Laura D.

November 7 (moved to avoid Halloween): chaired by Gary

November 28: chaired by Jen

AGM: January 23 (venue: Elks Club)

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