



**Kimberley Nature Park Society
Monthly Board Meeting
June 27, 2024
McKim Library**

Present: John Henly, Laura Duncan, Gary Hicks, Jean Terlesky, Ryan McKenzie, Dave Hale, Emma Lukas, Graeme Donaldson, Laura McKenzie, Ingrid Musser Okholm

Regrets: Darryl Oakley, Jen McConnachie, Andree Powers, Heather van der Hoop

John called the meeting to order at 7:03pm

- 1) Adopt minutes of May 2024 meeting
 - a) Ingrid moved
 - b) Dave seconded, motion carried

- 2) Accept the Agenda as presented – Changes discussed: Volunteer coordinator added to agenda
 - a) Laura moved
 - b) John seconded, motion carried

- 3) Kimberley Trails Society Update – Ryan
 - a) Projects in motion
 - b) Redi grants – purchase of tools, and another for ORCBC modify trail to be two directional
 - c) Trail crew busy with upkeep and projects
 - d) Pass on any work/projects needed to KTC – Edge trail boardwalk 1-2 years before work, Jimmy Russell boardwalk needs work within the year
 - e) Dealing with trail sabotage and rude passerbys on volunteer days
 - f) Round the Mountain 2024 went well, trails are in great shape
 - g) Trail crew schedules – bounce around to different sites but go where work is needed
 - h) Discussed tree clearing in the park

- 4) City Liaison – Sue Cairns
 - a) Parks & facilities plan finalized but still a draft. Implementation plan needed (on website, probably can still make comments)
 - b) Washroom at KNC – need keys to replenish supplies, issues of washroom not being in a good state, issue on Sunday during Electrify the Trails opening. Lack of publicity and signage. Talk of buying large charger brands to keep onsite. Issues from heavy use show how badly they were needed. Plans to build more permanent washrooms in the works
 - c) Updates to council – They haven't been having regular council reports and are trying to get them back. Updates being provided via email from John's emails. Meetings in July and August before by-election in September
 - d) Strat planning – Johns suggested presenting completed report to council to aid in securing grants to help pay for GM. Sue supports discussion to happen before fall grant cycle.
 - e) KORE speaker July 4, speaker from reaction, outdoor equipment reuse/recycle. Link to be circulated by John

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5) Financial Report

- a) We had \$559.58 in revenue (mostly Canada Helps donations) and \$5,467.05 in expenses (trail cams, Ingrid's first fee, office supply expenses).
- b) All year to date data entered for the 2023-2024 financial year and the first statements are created. There are still tweaks to be made.
- c) John moved to accept the report as presented
- d) Ingrid seconded, motion carried

6) Unfinished Business

- a) Bylaws- draft to be ready for September meeting, be ready to vote on at AGM. New template that can be used. Can be customized to fit our needs and reflect nature park.
 - i) Discussed development of governance and policies as our expenses grow to include contractors
 - ii) Potentially apply for another grant to develop the governance aspect of the society
 - iii) Importance of including membership in the meeting,
 - iv) Agreement: one week prior to meeting Gary will send a blast out to the membership as an invitation to participate.
- b) Google Presentation
 - i) Log in using email and password
 - ii) Should say KNPS in upper right corner
 - iii) On computer – can split up email accounts, on phone will show all email accounts in one
 - iv) Shared drives – list of different drives for different committees which have different files and folders within them. This is a common place where things can be accessed by everyone. Graeme will give everyone access to what they need access to
 - v) Add somebody – click “people” and then “manage members”
 - vi) Google Meet – set up unlimited-time meetings
 - vii) Google docs – just like Microsoft word, creates a new document that will then be saved in drive
 - viii) It has the chat function for quicker communication – can be used for individual committees
 - ix) People can still participate in the Google drive without having a gmail account, access will just have to be requested.
 - x) board@kimberleynaturepark.ca sends an email to the whole board
- c) Environmental assessment
 - i) Did not receive grant – no specific reason why other than there were too many grant applications. Did not answer John's inquiry as to who got the grants. John to follow up again
 - ii) Teck has not made an agreement on sharing the data. Currently on hold. Brainstorm how to get assessment done that we can afford in case Teck doesn't come through.
 - iii) Dave spoke with biologists – touch base on those conversations and ask for suggestions on how to proceed. Email from Laura/Dave to follow up.
- d) T-shirts
 - i) Spoke to Big Magic – Bird needs to be all lighter colour to be on a darker colour. Tshirts \$25.00, hoodies \$60.00, Gateway to nature on the back is \$5.00 added cost/item. Cotton blend sells the most as per Big Magic. Ingrid to find out what sells the most. Sell to public for a flat \$30
 - ii) Sidekicks prices are similar but do not do 100% cotton. Ordered 24 t-shirts previously

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- iii) Motion: Order 24 shirts, 12x cream colour with no adjustments to current logo, 12x green with white KNPS logo in a variety of mens/womens sizing. No gateway on the back. Spend \$600.00
 - (1) Graeme and Gary second. Motion carried
- 7) New business
 - a) Natural history outing: Slideshow presentation of flowers in the fall if we're interested by Janice and Jamie
 - (1) Great opportunity to interact with members, sell seeds, get awareness of KNP and its plants out.
 - (2) NH to come up with a proposal on an event in fall/spring. Potentially in Centre 64. Laura to coordinate.
 - ii) Purchases:
 - (1) Vests for people guiding tours- 4 vests, 2M, 2L to be used on meeting days. John requests no yellow, hopefully green. Have logo on them. \$200-\$300 range
 - (2) Wireless, bluetooth voice amplifier to increase range of speaker on outdoor tours. Can be returned if it doesn't work for us. \$145.00 USD + Duty
 - (3) Motion moved to make purchases: Graeme and Gary seconded. Carried.
 - b) AGM
 - i) Looking for speaker from outside Kootenays
 - c) Volunteer coordinator
 - i) Missing events because we can't get volunteers.
 - ii) Send email out to current volunteers to see if there is interest in the position. Graeme will send out as CE committee
 - iii) Emma to look into honorariums and other honorary "staff position" options. Could be interim pathway until we can support GM position
 - d) Laura's NH committee reports should be posted blogs
- 8) Committee issues & activities of note
- 9) Interesting sightings:
 - a) Moose and two babies on Finnegan's/Rockslide at Round the Mountain. SAR truck ran sirens to encourage moose to move on, and they moved down to swim in Dipper Lake.
- 10) Motion to Adjourn: Emma moved, Graeme seconded, motion carried
 - a) Meeting adjourned at 9:07pm

Next Meeting – September 2024 at McKim Library

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