



**Kimberley Nature Park Society
Monthly Board Meeting
May 30, 2024
McKim Library**

Present: John Henly, Laura Duncan, Gary Hicks, Andree Powers, Jean Terlesky, Heather van der Hoop, Ryan McKenzie

Regrets: Dave Hale, Darryl Oakley, Emma Lukas, Laura McKenzie, Ingrid Musser Okholm, Graeme Donaldson, Jen McConnachie

John called the meeting to order at 7:01pm

- 1) Adopt minutes of April 2024 meeting
 - a) Andree moved
 - b) Gary seconded, motion carried

- 2) Accept the Agenda as presented
 - a) John moved
 - b) Jean seconded, motion carried

- 3) Kimberley Trails Society Update – Ryan
 - a) Trail Crew has been finishing up projects from last year and clearing trees across the full network
 - b) 4 main crew members plus one temporary member
 - c) Some trail work on Hertz So Good to widen narrow sections, other work across the network
 - d) Trail Work night on Shapeshifter got through lots of work, but still needs a bit more armouring
 - e) Propulso: Ryan gave a demo of the data for Trans Canada Trail and explained that KTS is getting a report for five segments trail in the Nordic Centre this year for \$800.
 - i) Trails and NH Committees will start brainstorming potential segments that might be good to get info on, and collaborate to come up with a list. We can request data up to three years back.

- 4) City Liaison – Sue was unable to attend, so no report

- 5) Financial Report – Emma was unable to attend but shared the report by email
 - a) We had \$1,059 in revenue (\$1,000 in grants from the province for HBV, \$59 in donations from Canada Helps), and \$4,616 (\$2,697 for insurance, \$300 for Future is Now tickets, \$1,209 in trail guide expenses). \$32,173 in assets.
 - b) Quickbooks is being set up and the next report will be pulled from Quickbooks
 - c) Jean moved to accept the report as presented
 - d) Laura seconded, motion carried

- 6) Correspondence/Communications

Gateway to Nature



- a) Pam Walsh – Volunteer Kimberley Update and Meeting Invite
 - i) Invited to a meeting on Wed. June 26, 3-4:30pm, about volunteer databases, city website, potential for a Volunteer Kimberley float at Julyfest parade
 - ii) April ReDiscover Kimberley event was great; learned they need more space and more promotion. Next event Sept. 10, 5:30-7:30 at Curling Club.
 - iii) KCDF is accepting applications for a grant: Vancouver Foundation Community Prosperity Fund
 - b) Claire Schadeli – VAST
 - i) Our previous point person is no longer at VAST. Claire is now our point person and emailed to introduce herself. John replied to ask whether Claire had been briefed on the nature and scope of our project.
 - ii) We applied for a grant from the Outdoor Rec Fund of BC to support environmental assessment
 - iii) Laura pointed out that our data sharing agreement with Teck is not yet signed, so this is on hold until that's complete
 - c) Update on Outdoor Recreation Fund of BC: had 200 applications, finalizing soon, probably fund 15%, want to sign agreement by June 21st if we win a grant, then funds can be disbursed by July 10th.
- 7) Unfinished business
- a) Revising the bylaws
 - i) Gary is reviewing bylaws to brainstorm potential updates. Jean volunteered to assist.
 - ii) Jean noted that our bylaws are based on old Societies Act template, but a newer one was released recently (This Act is current to May 28, 2024; https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/15018_01), which we could use as a template for new bylaws.
 - iii) Bylaw updates need to be introduced and voted on at AGM.
 - iv) **Motion:** Gary moved that he and Jean put together a draft of changes to bylaws for the September meeting
 - v) John seconded, motion carried
 - b) Strategic Planning update – John shared the agenda for these sessions
 - i) Friday: KNC Lodge, catered by Burrito Grill
 - (1) Review of goals, SWOT analysis, vision brainstorming, KNP/HBC management goals and priorities
 - ii) Saturday: Trickle Creek Lodge
 - (1) Focus on governance, communications, stakeholder relationships
 - (2) Food TBD
- 8) New Business
- a) Volunteer coordinator – Laura D.
 - i) After events where we collect contact info for interested volunteers, Laura proposed that we have someone who can follow up with them, help them find the right role, get involved.



- ii) Tasks include looking into engaging a volunteer coordinator/recruiter, whether to consider hiring someone, review budget, contact other local orgs that have volunteer coordinators (and where they get funding), contact people who may be able to help suggest potential coordinators.
 - iii) Community Engagement committee will take this on (needs to meet about executing these steps), and it will also be discussed at the Strategic Planning session.
 - b) Round the Mountain table – Graeme was unable to attend but emailed about it
 - i) June 22: Can anyone attend and represent KNPS at this event?
 - c) Farmer's Market table – Gary
 - i) June 20: John can attend. Can anyone else join?
 - ii) Gary will send an email to membership asking for volunteers for these events (setup and/or working)
 - iii) CE had planned to buy a pop-up tent. Laura D. will follow up with Graeme to confirm.
- 9) Committee issues & activities of note
- a) Trails
 - i) Creek/Flume assessment raised questions about procurement process for professionals for trail environment assessment. This is something we will cover at the Strategic Planning Workshop, so this project is on hold until that point.
 - ii) Letter of Support for KTS on small reroute of Musser's Plateau
 - (1) Andree moved that we sign a letter of support
 - (2) Heather seconded, motion carried
 - (3) Action: John will sign and send the letter
 - iii) Sign: small signs to be mounted on existing posts around the park (with existing trail signage). John will find out costs and email the board for a motion and approval.
 - iv) 6 Wildlife Act signs for Sunflower Hill: \$65 each, plus taxes
 - (1) Jean moved to spend \$436 to purchase the signs
 - (2) John seconded, motion carried
 - v) Purchase of 4 spikes to replace broken signposts (\$25) approved by executive
 - (1) John will look into purchase of spikes
- 10) Interesting sightings: Moose and two calves in the nature park (caught on wildlife cam), wildflowers are excellent
- 11) Motion to Adjourn: John moved, Jean seconded, motion carried
- a) Meeting adjourned at 9:09pm

Next Meeting – Thursday, June 27, 2024, at McKim Library

Gateway to Nature