



Kimberley Nature Park Society
Monthly Board Meeting
Nov. 27, 2025
McKim School, Room 137

Present: Jessica Harvey (Chair), Eva Boehringer, Laura Duncan, Hasi Muhandiram, Andree Powers (via Zoom), Maurice Frits, Sharon Moorcroft, Dave Hale, Ryan McKenzie, Sue Cairns

Regrets: Emma Lukas, Heather van der Hoop, John Henly, Tim Chapman

Meeting called to order at 7:04 pm.

1. Adopt minutes of Oct. 30, 2025 meeting
 - a. Sharon moved to adopt the minutes of the Oct. 30 meeting, seconded by Hasi
 - b. Motion carried

2. Adoption of Agenda
 - a. Laura requested development of a board member orientation and discussion of opening select meetings to membership.
 - b. Agenda accepted as presented (motion Eva; second Dave).
 - c. Motion carried

3. City Liaison Report — Sue Cairns
 - a. City financial plan open for public comment.
 - b. Upcoming Council meeting will review non-capital projects for the five-year plan.
 - i. **Action item:** Maurice to send AGM invitation to Council.

4. KTS Report — Ryan McKenzie
 - a. Trail work largely complete for the season; remaining small projects underway at KNC.
 - b. City-led grant will fund two concepts: (1) trail inclusivity upgrades near entrance areas and (2) development of a unique outdoor experience.
 - c. KNPS invited to identify priority trail access projects; a short-term committee will be formed.
 - d. Review of Sunflower Hill braiding suggested.
 - e. Parking constraints at Higgins and Swan entrances remain unresolved.

5. Financial Report — Andree Powers via Zoom
 - a. Insurance reimbursement deposited.
 - b. Transition to QuickBooks underway.
 - c. Year-end financials (October) will be circulated to Eva and Jess for review.
 - d. AGM financial report expected to be ready week of Dec. 1.
 - e. Signing Authority: Motion to remove Emma Lukas, Jen McConnachie, and John Henly, and to add Andree Powers, Eva Boehringer, and Jessica Harvey as signing authorities at Kootenay Savings (Motion Andree; second Sharon).
 - f. Motion carried.

6. Correspondence / Communications
 - a. Round the Mountain – Motion to provide a letter of support (Motion Sharon; second Laura).
 - i. Motion carried.
 - b. Freewheelers – Request for Sidecut race. Motion postponed pending clarification on trail access.

7. Unfinished Business
 - a. Governance – Sharon
 - i. Directors reviewed the Code of Conduct and Consent to Act forms. All directors to sign and

documents will be filed on Google Drive.

- b. Ecosystem Assessment – Eva
 - i. HCTF grant application submitted with City Letter of Support. Awaiting response.
- c. AGM Update – Maurice
 - i. 18 sponsors confirmed; large prize list anticipated.
 - ii. Food by Mountain Grass; budget approved.
 - iii. Music booked (The Hurricanes – \$300).
 - iv. **Action item:** Maurice to obtain gaming licence for raffle.
 - v. Volunteers confirmed for check-in, membership, food service.
 - vi. Additional promotion to include reminder of bar service and raffle ticket sales.

8. New Business

- a. Grant Writing – Eva
 - i. Anna Melvin has volunteered to assist with grant writing and will meet Monday to review opportunities.
- b. 2026 Committees & Volunteers – Maurice
 - i. Committee structure to be simplified (NH, Community Engagement, HBV, Trails, Finance, Governance, Grants, Interface).
 - ii. **Action item:** Eva to send committee list to board.
- c. Movie Night – Hasi/Maurice
 - i. Several different organizations are already putting on movie nights, so consider having a different focus (school event?)
 - ii. Discussion tabled until next meeting
- d. Upcoming Events – Maurice/Andree
 - i. Several ideas for fundraising, including square dance/live music during BC History Week in February, photo contest, member BBQ, KNP garbage collection with prizes, nature-based children's activities in the summer, table at Farmers' Market with photo booth, seniors-specific activities, Indigenous use of land
 - ii. **Action item:** Dave to follow up with forestry contacts re: Indigenous land use
 - iii. Discussion tabled until next meeting
- e. Illegal Trails & Trail Conditions – Dave/Jess
 - i. Board approved sending Eva's drafted response to Paul (Motion Laura; second Hasi).
 - ii. Motion carried.
 - iii. Discussion included decommissioning challenges, safety considerations, and long-term engagement of user groups.
- f. Rebar Sign Stakes – Laura
 - i. Issue tabled for next meeting.
- g. Turkey Runoff – Andree
 - i. Motion to support Orienteering Club event and provide letter of support (Motion Eva; second Hasi).
 - ii. Motion carried.

9. Motion to move to In Camera

10. Motion to adjourn In Camera

11. Adjournment

- a. Motion to adjourn (Sharon; second Jess).
- b. Motion carried.

Next Meeting: AGM — December 11, 2025, 7 pm at Elks Club.

2025/2026 Meeting Schedule

Regular Board Meetings (Room 137, McKim):

Nov. 27, Jan. 29, Feb. 26, Mar. 26, Apr. 30, May 28, June 25