

**Kimberley Nature Park Society
Monthly Board Meeting
September 7, 2023
Room 137, McKim**

Minutes

Present: John Henly, Kevin O’Neill, Graeme Donaldson, Jess Murrell, Jean Terlesky, Frank O’Grady, Gary Hicks, Jen McConnachie, Janice Strong, Sue Cairns, Dave Hale, Susanne Baldwin, Ryan McKenzie, and Ingrid Musser Okholm

Regrets: Laura Duncan, Laura McKenzie, and Mitch Tom

1. Adopt the minutes of the last meeting
 - a. Motion to accept
 - b. Motion carried

2. Accept the agenda as presented
 - a. Motion to accept
 - b. Motion carried

3. Correspondence/Communications: none

4. Presentations
 - a. Janice Strong: Trail Guide update
 - i. Heather will copyedit or proofread the text
 - ii. Janice presented the draft of the front and back of the trail guide.
 - iii. Conversation about additions and changes to the draft. Janice and Jim Webster will continue making updates and the Board will see the next version before giving final approval to the version that will be printed.
 - iv. Questions about copyright of the map’s base layer—John will email Tourism Kimberley to ensure they’re ok with us using it in the map
 - b. Jess Murrell: Update on the Logo
 - i. Presentation of four potential options/angles
 - ii. Conversation ensued about feelings around different options, potential adjustments to species included, colours, fonts etc., and how to move forward
 - iii. Jess got enough information from the discussion to refine a couple of the designs based on Board feedback

5. June 2023 Financial report
 - a. Ingrid delivered a report that covered three months, including \$699 in donations and \$7,558 in grants. Expenses included \$1,596 for HBV boardwalks, \$554 for the boot brush and signage installed at the Campground Trail entrance, and \$58 for Natural History (postage to get a trail cam repaired).
 - b. Motion to accept: Dave moved, Gary seconded
 - c. Motion carried

6. Unfinished Business
 - a. CBT Advisors Program
 - i. Jen reported on the 3-hour meeting with Wendy from the Advisors program, which also included John, Jean, and Heather.

- ii. The main reason for connecting with the program was to “reboot” as a society with the help of a third-party expert to conduct a needs assessment to help us improve our capacity and continue to fulfil our mission/mandate
- iii. The main recommendations were to pursue support to raise our visibility in the community, improve our Board governance systems, and develop a strategic plan.
- iv. Once we choose a path, Wendy will send a request for proposals to approved CBT consultants in that area of expertise and we will be able to review the proposals. CBT will cover 80% of the cost, and Wendy estimated the cost of this service to be about \$3,500. KNPS can later pursue additional support up to a total cost of \$6,000.
- b. Memorial bench request
 - i. Peter Green emailed KNPS about installing a bench for his father, Jack Green, and suggested a location on Sunflower Hill, which happens to be just above an existing bench. The board discussed this placement and agreed that Sunflower Hill is a popular area with great views. We think it works well as long as it’s back far enough that the other bench is not visible, and perhaps angled more towards the Trench. Heather will visit the spot with Peter prior to installation to confirm the exact placement. We would recommend Tyee as the designer/builder and costs would be covered by the family.
 - 1. Motion to approve the memorial bench as outlined above: Jean moved, Jen seconded
 - 2. Motion carried

7. New Business

- a. Kimberley Parks Master Plan discussion
 - i. Jean will attend the meeting on Sept. 13 and would like another director to attend as well. Graeme will join her.
- b. AGM: John proposed shifting the date to January 25, 2024.
- c. John requested an acting chair for the October and November meetings, as he will be out of town. Dave will chair in October and Jen will chair in November. In October, Gary will be acting secretary as Heather will also be out of town.

8. Committee issues and activities of note

- a. WISA fuel treatment update: John noted that it doesn’t seem as though fuel treatment will occur this year due to ongoing conversations about timing and the provincial exemption to work in this area.
- b. Other updates
 - i. Firewood program is starting for the year and has applied for the WISA exemption.
 - ii. Struan and family installed the bridge at Dipper Lake.
- c. Community Engagement and Planning and Grants committees did not meet over the summer.
- d. Events: The Riverside Campground complained that people were parking at their minigolf area, perhaps to access KNP via the Campground trails. Also, Emma has also decided that she won’t continue as events coordinator next year, so we will need a new person to take on this role.

Kimberly Trails Society Report – Ryan

- Lots of piecemeal trail work over the summer on Romantic Ridge, Paterson’s, Duck Pond, Edge, Eimer’s Ridge
- Trickle-down reroute was completed, though it’s a bit dry and will see continued maintenance. Has received a lot of positive feedback from trail users.
- Great trail crew who worked hard all summer, clearing trees within a day or two in most cases.

- Winter planning is just getting underway, so we'll hear more at the next meeting.

City Liaison – Sue Cairns

- Sue encouraged the Board to attend the City Public Open House, Sept. 13, 3-5pm and 7-9pm.
- Public engagement survey is open and Sue encouraged Board members to provide feedback.
- Sue planned to request to be officially appointed as liaison to KNPS, to align with MOU, at the City Council meeting on Sept. 11. We should know more by next meeting.

Interesting Sightings: Bear and cub on Duck Pond

Motion to Adjourn: Ingrid moved, Jen seconded. Motion carried and meeting was adjourned at 8:55pm.

Next Meeting: 7pm, October 26, 2023, at McKim School