

**Kimberley Nature Park Society**  
**Monthly Board Meeting**  
**Thursday, November 30, 2023**  
**Kimberley Public Library Meeting Room**

**Minutes**

**Present:** Frank O'Grady, Dave Hale, Naomi Humenny, Gary Hicks, Laura Duncan, Jen McConnachie, Heather van der Hoop, Graeme Donaldson, Ingrid Musser Okholm, Sue Cairns

**Regrets:** John Henly, Jean Terlesky, Kevin O'Neill, Laura McKenzie, Ryan McKenzie

Meeting called to order at 7pm

1. Adopt the minutes of the last meeting
  - a. No objections
2. Accept the agenda as presented
  - a. No objections, two additions to new business
3. Correspondence and Communications – Nothing to report
4. September/October 2023 Financial reports – Ingrid reported \$30 in revenue, \$127 in expenses, and \$36,143 in the bank.
5. Unfinished Business (including projects)
  - a. AGM Committee: assign jobs and implement
    - i. AGM will be Thursday, January 25, 2024
    - ii. No chair yet. Action item: Jen will check with Jean to see if she would be interested in chairing.
    - iii. Action item: Gary, John, and Sue will also join the committee. Gary will also check the KNPS email account because people have emailed with interest in helping, and may be interested in helping with this specific project. If no interest, Gary will send an email to the membership to ask for additional committee members.
    - iv. Progress is being made on getting quotes from potential venues and keynote speakers
    - v. Advertising: email the list, post on FB, Bulletin ad, possibly posters on the entrance kiosks by the week of Dec. 20 at the latest.
  - b. CBT Advisors Program – Jen
    - i. We sent an RFP to the advisory list, which includes several local consultants, and we should hear back in mid-December.
  - c. Trail Guide finalization – Frank
    - i. Janice and Jim did a fantastic job of design, layout and adjusting text in response to Heather and Laura's many edits
    - ii. Once project is finalized, we'll need to submit a summary to the city to account for the CBT funds.
    - iii. Susanne is confirming printing quotes and turnaround time
  - d. Management Plan Review Subcommittee – Jen, Naomi, John

- i. Committee has a Word doc version of current Management Plan
  - ii. Working with consultant from CBT Advisors Program might inform this work
  - iii. Committee should include at least one rep from each committee to inform the Plan. Graeme will join from Community Engagement.
  - iv. Action item: Gary will send an email to the membership to see if anyone else wants to volunteer
- e. NH - Contract a biologist(s) to conduct a wildlife habitat survey of the KNP
  - i. Dave and Laura have connected with several biologists about this project and are working to finalize a person and the scope
  - ii. General idea is to assess habitat, ecosystems, biodiversity within the park
  - iii. Cost is unknown, but there may be potential for funding from Teck with information sharing, data sourcing, mapping based on already completed work
  - iv. CBT grant may be an option, but deadline is Dec. 15—perhaps seed grant, scoping, one field visit. Jen and Dave are working on an application; Heather will review/polish.
- f. NH - Develop an app for the KNP that would allow persons using the Park to report and locate sightings
  - i. Laura reported that Darryl Hansen is looking into how to best store and report on photo point monitoring, as well as monitoring impacts to trails and general sightings.
  - ii. App for photo storage is called SmugMug, and Darryl has donated one year's subscription to develop it and see whether it will work for our needs.
  - iii. Graeme will chat with Darryl about app options
- g. NH - Purchase a Pro version of TrailForks
  - i. Lyle purchased a Pro version to track wildlife camera locations
- h. NH - Purchase 4 more wildlife cameras to provide more coverage of the Park
  - i. Jen led an application for funding from City event grant to get additional cameras and our own trail counters (2 bike counters, 2 foot traffic counters) as well as a laptop.
  - ii. We should find out about funding in late winter/early spring.
- i. Staff
  - i. Jen has reached out to Ryan to ask whether he can share job descriptions and compensation for their staff members
  - ii. Conversation about how having a paid staff member affects volunteering

## 6. New Business

- a. Chair of Trails Committee
  - i. Tabled until after AGM with new board members
  - ii. Several people had previously expressed interest, and John is communicating with some of them
- b. New directors
  - i. Mitch and Kevin have both resigned, and Frank is also retiring after at least 10 years
- c. Logo launch
  - i. Unveil at the AGM
  - ii. Potential for an outdoor celebration/event later

## 7. Committee issues and activities of note

- a. WISA fuel treatment update – Dave had no updates
  - i. Dave and John will stay in touch with Will Booth (Fire Chief)
  - ii. Sue let us know there will be a public presentation in March on fire prevention work

Kimberley Trails Society Report – Ryan was unable to attend but emailed updates.

1. Our trail crew has finally wrapped up for the season. They continued with some minor projects until last week. There were a few minor maintenance and clearing initiatives in the NP in the fall. Most of the work was focused in Lois Creek.
2. Overall, a great season with around 2800 hours of paid trail crew time throughout the network.
3. Some of the trails that we worked on this year in the KNP include:
  - a. Eimer's Ridge
  - b. Trickledown
  - c. Romantic Ridge
  - d. Edge
  - e. Skinkuø/Coyote
  - f. Musser's Plateau
  - g. Duck Pond
  - h. Shapeshifter
  - i. Thunder Turkey
4. We are still waiting on some final map signs and small wayfinding arrows that will be added to the directional signage that was installed earlier this year.
5. Looking into 2024, some critical areas that likely need to be addressed from a maintenance point of view would be Duck Pond and a continued look at the Sunflower Hill Network.
6. Winter Grooming: We would like to continue with our grooming program again this year. As far as the NP goes, I don't foresee many changes to the route from last year. Please provide any further feedback and comments. We hope to improve, once again, signage, community engagement in winter best practices. We welcome any support or creative ideas on this front.
7. Board would like to integrate Trails and NH committee feedback into trail maintenance needed from both conservation and recreation perspectives (e.g., Jimmy Russell Road could use work next year)

City Liaison – Sue Cairns

1. Assessment and modelling of watershed to guide fuel treatment, other work
2. Council had a presentation from Bob Gray on wildfire resilience. Sue will circulate the recording of the presentation to the board (~25 minutes; [link](#))
3. Sue is also happy to take information back to City Council meetings or ask questions on behalf of the board

Interesting Sightings: none

Motion to Adjourn: Laura moved, Gary seconded, motion carried

**Next Meeting: Annual General Meeting – 7pm, Thursday, January 25, 2024. Location: TBD**