



**Kimberley Nature Park Society  
Monthly Board Meeting Minutes  
March 28, 2024  
Location: Darryl Oakley's Home**

**Present:** Laura Duncan, Dave Hale, Emma Lukas, Heather van der Hoop, Jean Terlesky, Darryl Oakley, Graeme Donaldson, Andree Powers, Sue Cairns

**Regrets:** John Henly, Gary Hicks, Jen McConnachie, Laura McKenzie, Ryan McKenzie, Ingrid Musser Okholm

Vice President Laura D. called the meeting to order at 7:08pm.

1. Adopt minutes of Feb 2024 meeting

- Jean moved, Andree seconded, motion carried

2. Accept the Agenda as presented

- Darryl suggested moving Sue's report (and Ryan's KTS report) to earlier in the agenda for future meetings in case they need to leave early
- Andree moved, Dave seconded, motion carried

3. Financial Report – Emma

- Emma reported \$4,930 in revenue (donations, cheque from CBT, map sales, memberships) and \$8,004 in expenses (AGM, trail guide). Balance is \$33,044.
- Received a \$2,800 cheque from CBT with no description, so Emma needs to confirm what it is—has requested clarification from John
- Emma suggested moving Boot Brush funds (\$145) to unrestricted funds and closing Boot Brush and Road Improvement (currently \$0) accounts
- Allocating \$3,600 to Community Engagement committee's account: conversation, agreement
- Conversation about pre-approving expenses: Ask for approval from executive first (ideally John and Emma) before spending, then submit expenses to Emma and she will issue a cheque. Committee expenses should go through committee chair, who will keep the committee budget and submit expenses to Emma.
  - Dave moved, Darryl seconded, motion carried
- Emma asked about a subscription to QuickBooks instead of using an Excel spreadsheet for our financial reporting. The board is interested, so Emma will speak with John and Ingrid about it. If we decide to go ahead, she will bring a firm cost to the board for a vote.
- Emma is also looking into the potential to get a credit card and has a meeting booked with the credit union to explore options for our account.

4. Correspondence/Communications

a. Jeannette letter & response - Laura

- Complaint about dogs chasing deer/elk on Sunflower Hill. Four board members drafted a response in John's name, which he approved and was sent to her.
- Spurred a conversation about what we can do to address this issue, which is not new. We don't have any authority to enforce (City/CO does), only education. CO listed a number of options and potential success in trying them. To have anything stick, there would need to be clear photos of the dog, the owner, and the license



plate if possible.

- Discussion of education program about ungulates' winter range and why it's important to prevent dogs from chasing them.
  - We can get a RAPP sign from the Ministry of Transportation; could ask about including wording about not allowing dogs to chase, and tickets are ~\$500 (and potential loss of hunting license?).
  - Sue recommended reaching out to the city and having a draft of wording for the sign so they can review and approve.
  - Partner with FOLC to develop and run an educational campaign
  - Darryl explained that a Wildsight/WildSafe program ran for years in classrooms on spring fawning and fall rut; could the city support this again? Previous program was a partnership with FLNR and CO service.
  - Trails will draft a RAPP sign and a sign for kiosks, CE will draft a campaign plan and reach out to potential educators to develop campaign (including funding)—could be Danica Lisk (Wildsafe) or Patty K., who have run similar programs before around fawning season.
- b. Wildsight letter of congratulations – Laura
- Wildsight won a national award for an educational program
- c. Tim Chapman & Youth Climate Corps (YCC) – Dave
- Has worked in KNP in Swan area and the WISA habitat. Fuel treatment in WISA habitat isn't finished as piles need to be burned. Dave asked him to write about the WISA area, importance of fuel treatment, what makes it special, how the YCC contributes. Could become a blog post. Tim is also involved in the Fire Interface committee and is interested in contributing to the Creek/Flume project.

## 5. Unfinished business

- a. CBT Advisors Program Strategic Planning Exercise Date (May 10/11 discussed, later revised via email from John to June 14/15)
- b. Update on survey – Laura
- Laura read Ingrid's stats from email about dogs/conservation/recreation
  - Survey closed, 360+ respondents
  - Full survey report will come once Ingrid analyzes results
- c. Mapping of KNP habitats – Jen
- Info in NH report, just info for now, nothing to decide
- d. Trail Guide Project – Kiosk Maps (for information only) – Laura, Emma
- Janice and Jim have been working on the map for the kiosks, which have apparently been printed without additional board review, but Laura received an image this morning and it contains several errors. Currently reaching out to Jim to find out what can be done.
- e. Reminder: committees should focus on proposals and action plans with cost components/budgets

## 6. New Business

- a. Bob McDonald (CBC Quirks and Quarks) event – Discussion on vision for the booth; tasks managers volunteers
- planning to have presence at both daytime student event and evening event
  - will have booth playing KNP video, pull-up banners, stickers (which will be given to members as they purchase memberships), display board with park photos and info, potentially T-shirts/hoodies/hats for sale (if they can be printed in time)



- laptop and membership forms available for new members to sign up
  - b. Google Workspace for Non-profits – Graeme
    - Essentially professional version of Google Drive for file storage, Gmail addresses with @kimberleynaturepark.ca, branding materials, photo storage, etc.
    - Graeme has put in a ton of work to create this central resource storage area to maintain institutional knowledge/info, especially when board members transition
    - Graeme will issue each person an account, so everyone should look out for that in their personal accounts. Reach out to him for support with any issues
  - c. (Re)Discover Kimberley (April 16)
    - Laura will RSVP to Pam and request a table. Discussion of what to bring: display board, laptop with video, Stellar's Jay costume?
    - CE will discuss who will attend. Suggestion to have NH members attend and share a few upcoming outings.
7. Committee issues & activities of note: Questions or issues arising from Committee Reports
- a. Interface fire: FireSmart/Interface/Invasives – Dave
    - RDEK FireSmart is effective for protecting homes, and city is looking to work with them in town to treat “bubble” around homes. Mainly focused on people making changes to their own homes (e.g., roofs, yards, woodpiles). People can also work together as a neighbourhood. e.g., Dave’s block in Meadowbrook is keen to work on it for their homes.
    - Completely separate from Crown land interface treatments (thinning, ecosystem restoration, etc.), which also has benefits beyond protecting the city.
    - Invasives: Trench Ecosystem Restoration Society did a study and showed restoration treatments give great increase in grassland health/nutrients available for ungulates, and very low percentage of invasives if managed well.
  - b. Community Engagement – Graeme
    - Focusing efforts on May 13 Bob McDonald “Future Is Now” event, where we’re planning to set up a table with the KNPS video, banners, stickers, quizzes, and membership signup
    - Ordering a retractable banner for this event that will be useful at other events
    - Planning to attend Kimberley Farmers Market on June 20 to connect with community members and raise awareness
  - c. Trails – Andree
    - working on budget and planning meeting
  - d. Planning & Grants – Gary wasn’t able to attend, no updates
  - e. Horse Barn Valley – John wasn’t able to attend, no update
  - f. Natural History – Laura
    - Next outing: April 28, Sunflower Hill
    - 2 sets of trail counters have been ordered and should arrive next week (suggested placements on Creek Trail and Sunflower Hill)
    - Cameras have been malfunctioning due to potential freeze/thaw damage but are being fixed and hopefully replaced by manufacturer
    - Calypso count (late May, will be scheduled when they’re observed) along trails. Dina is organizing this year, may assign trails to people.
    - iNaturalist project to collect submissions on flora and fauna, which will help us learn more about species in the park through citizen science. Potential to show this on April 16 at ReDiscover Kimberley (either wifi or tether to a cell phone), and share with public.



8. Kimberley Trails Society – Ryan McKenzie
  - a. Winter grooming is wrapping up, and KTS is soliciting feedback on the grooming this year.
  - b. Hiring trail crew members. Job posting will be released in early April.

9. City Liaison – Sue Cairns
  - a. ReDi grants: presentations are coming up in April, and Gary will present for KNPS (Laura D. will be backup if Gary is unable to attend)
  - b. April 9 at Centennial Hall: Kimberley Community Conversation hosted by United Way, mainly focused on social organizations.

10. Interesting sightings: Darryl heard what sounded like a WISA on Duck Pond, but Kent says others make similar sounds. Andree saw cougar footprints on Boulder Trail. Laura D. reported a few foxes captured on trail cams.

Motion to Adjourn: Graeme moved, Darryl seconded, motion carried. Meeting adjourned at 9:19pm.

**Next Meeting: Thursday, April 25, 2024, at McKim.**